

(1) Adopt Article 7, Section 111560 to read as follows:

Chapter 1. Program Administration.

Subchapter 1. Operations.

Article 7. Staff Requirements.

Section 111560. Director Qualifications.

(a) Each local child support agency shall have a director who oversees the administration of the agency.

(b) The director shall be an employee of the county selected by the board of supervisors, or in the case of a city and county, selected by the mayor, or in the case of a regionalized agency, selected in accordance with the instrument, agreement, or other document governing the operation and organization of the regionalized agency.

(c) The director shall possess the equivalent to a bachelor's degree from an accredited college or university in business or public administration, psychology/sociology or related disciplines, or four years experience performing duties in a public agency of which two years were in a senior level administrative or management position.

(d) When considering a director appointment, the appointing authority as specified in subsection (b) shall also consider the following knowledge and abilities:

(1) Knowledge of government programs at the federal, state, or local level.

- (2) Ability to direct and administer the local child support agency to assure its effective and efficient operation.
- (3) Ability to work cooperatively with diverse interest groups, including advocacy groups, governmental organizations, and private entities.
- (4) Knowledge of the applicable state and federal laws, rules and regulations relative to a child support program.
- (5) Knowledge of applicable federal and state civil and criminal laws and regulations applicable to the delivery of child support services.
- (6) Knowledge of the practices and procedures of the local courts relative to a child support program.
- (7) Ability to carry out the county's personnel management program.
- (8) Ability to direct and administer the county local child support agency activities to assure compliance with applicable state and federal laws, regulations and policies.

NOTE: Authority cited: Sections 17306, 17310, and 17312, Family Code.  
Reference: Section 17304, Family Code.

## **FINAL STATEMENT OF REASONS**

### **Update of Initial Statement of Reasons**

Since no changes were made to the regulatory text, no revisions are needed to the reasons as originally stated in the Initial Statement of Reasons.

The Department of Child Support Services (Department) is required by Family Code Section 17306(d) to consult with a wide array of statutorily specified stakeholders. These stakeholders include: counties, custodial and noncustodial parent advocates, labor organizations, judiciary, and legislative committees. The Department met these requirements through a series of consultative interactions. During the emergency rulemaking process, which preceded this certificate of compliance rulemaking, the Department distributed the draft regulations for review first by county representatives only, and then by a diverse group of stakeholders identified on the "Stakeholders" distribution list included in Attachment A of this Final Statement of Reasons. Also, the certificate of compliance process requires at least a 45-day public comment period. This requirement was complied with and the mailing list to whom the regulations were mailed is provided in the permanent rulemaking file behind Tab 2. Finally, the regulations text was posted on the Department's public website at <http://www.childsup.cahwnet.gov/> for the full 45 day public comment period making it available for anyone to comment.

### **Documents Relied Upon**

The Department relied upon the following Family Support Division Letter:

- FSD Letter No. 00-06, "Local Agency Transition – Administrator Appointments," dated April 18, 2000.

### **Local Mandate Determination:**

The Department has determined that the regulations would not impose a mandate on local agencies or school districts.

### **Consideration of Alternatives:**

The Department has determined that no reasonable alternative considered by the Department or that has otherwise been identified or brought to the attention of the Department would be more effective in carrying out the purpose for which these regulations are being implemented or would be as effective and less burdensome to affected private persons than these regulations.